### GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 13th November, 2019,

in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors F. Baker, L. Blunden, P. Coleman, D. Efde, R. Efde, T. Goodwin (Chair), P. Hitchman, L. Rodger, N. Wheeler and B. Wilkins (Vice Chair).

In attendance: - S. Hyatt (Parish Clerk)

1. **The Chairman to declare the meeting open.**

Meeting declared open at 7.30pm.

1. **To receive apologies for absence.**

Councillors Bates, Green and Porter and invitees Councillors Steptoe and McPherson.

1. **To receive declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

Councillor Hitchman - Friends of Wakering Common, Councillor Wilkins – Friends of Wakering Common, Memorial Hall.

1. **To sign as a correct record the minutes of the Full Council Meeting held on 2nd October 2019.**

*Resolved* that the minutes be approved.

1. **Financial Matters.**
2. To approve Payment Schedules for September/October 2019. *Carried.*
3. To approve Receipt Schedules for September/October 2019*. Carried*.
4. To approve the Financial Statement for the 7 months to 31st October 2019. *Carried.*
5. **To receive the Chairman’s report.**

* Clerk and I attended official opening of recreation ground play and gym equipment.
* Myself, Councillor Rodger, the Clerk and ex-Parish Councillor Hookway attended official opening of public toilets.
* Regrettably unable to attend Remembrance Sunday service at St Nicholas. Councillors attended and Councillor Wilkins laid wreath on behalf of Parish Council.
* Myself, Councillor Wilkins, Clerk and her assistant attended Remembrance Parade outside British Legion.

1. **To note receipt of the internal auditor’s report.**

Report noted and thanks offered to the Clerk.

1. **To approve risk assessments.**

*Resolved* that the risk assessments be approved.

1. **To approve the Complaints Policy.**

*Resolved* that the Complaints Policy be approved.

1. **At the Chairman’s discretion the exchange of relevant Council**

**information.**

Cllr Hitchman – Positive comments re poppies on lampposts, spoken with Clerk re website development.

Cllr D Efde – Anchor pub site planning.

Cllr R Efde/Rodger – surgery update.

Cllr Coleman – Fly-tipping Twyford Avenue now cleared.

Cllr Wilkins – Report on litter bins in High Street.

Clerk – Contacted UKPN re non-replacement of streetlight at Little Wakering Road.

Various Cllrs/Clerk - traffic and road signage issues.

1. **To receive reports from the County and District Councillors on County and District Council matters.**

District Councillor Efde:

* Attended Development, Executive, Leaders, Full Council meetings and working parties.
* Neighbouring Council visit.
* RDC South Street scanners now working.
* Planning update – Barrow Hall Road. Alexandra Road planning application referred back to Development Committee.

**12. The meeting will stand adjourned to permit Parishioners of Great**

**Wakering to address the Council only once in respect of business**

**itemised on the agenda (3 minutes each at Chairman’s discretion).**

Parishioners – Query re publication of Complaints Policy. Positive comments re

Parish Council.

**Meeting Closed 8.00pm.**

**Next Meeting 18 December 2019**